

**University of Oklahoma Health Sciences Center
College of Allied Health
Department of Radiologic Technology**

Position Description

**Clinical Assistant Professor
Clinical Coordinator / Radiation Therapy**

Minimum Qualifications:

Degree requirement: Earned Masters degree
ARRT certification in radiation therapy
Prior teaching experience in accredited academic-based professional therapy program
Minimum 2 years clinical experience as a radiation therapist

Desirable Qualifications:

Additional advanced ARRT certifications or additional certifications in other departmental disciplines
Prior teaching experience in accredited academic-based radiation therapy program
Medical dosimetry experience
Experience in distance education web course design and instruction
Administrative experience
Experience in use of instructional technology

Knowledge, Skills, and Abilities:

The clinical coordinator must possess the ability to direct the clinical education of radiation therapy students and participate in delivery of departmental and programmatic coursework. Demonstrated leadership in professional multidisciplinary interactions and a strong record of verbal and written communication skills is required.

Major Responsibilities:

1. Assume responsibility for instruction in programmatic and core courses assigned each semester.
2. Supervise and coordinate the clinical education of students in the program under the direction of the program director. This includes:
 - development and documentation of appropriate clinical competencies, clinical evaluation forms and clinical rotation schedules that are in compliance with clinical affiliate agreements and program goals
 - maintaining appropriate records of student clinical education activities, instruction and evaluation
 - establishing and maintaining liaison with clinical education centers and personnel to facilitate the accomplishment of clinical education objectives
 - acting as representative to the Clinical Education Committees of the department and the college, on behalf of the program, in developing and presenting continuing education opportunities for clinical instructors
3. Participate in department contracts as assigned.
4. Actively participate in department, college and university functions and committees.
5. Participate in scholarly research, service and teaching activities consonant with the role of a faculty member of the university, college and department.
6. Perform any other duties as defined by the Program Director and/or Departmental Chairperson.